



County of Sussex

DEPARTMENT OF ENVIRONMENTAL
AND PUBLIC HEALTH SERVICES
Sussex County Administrative Center
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HERBERT J YARDLEY, M.A., R.E.H.S
Administrator/Health Officer

New Jersey State Fair Grounds

FOOD SERVICE REQUIREMENTS AND PROCEDURES

- All food vendors must obtain a food license application from Frankford Township Board of Health
- Food vendors must submit a completed application and fee to Frankford Township no later than one week prior to the event. Failure to adhere to this schedule will preclude the vendor from operating at the schedule event.
- Food vendors found at the fairgrounds without a Frankford Township Food License, will not be permitted to operate.
- Food vendors must be set up and be ready for inspection on the Friday before the weekend event, no later than 3 pm. Those food vendors who cannot schedule an inspection on a weekday, may be subject to an additional charge to compensate the overtime costs for the inspection.
- Food vendors will be inspected **once** for the calendar year. If they operate at different events during the calendar year, in Sussex County, they will only be responsible for the license fee as per Municipal ordinance in the Municipality they are operating in. They will not be required to get inspected again.
- If a food vendor has been inspected by another New Jersey Health Department, during the calendar year, and found to be “Satisfactory”, no inspection by this office is require unless written proof of the inspection cannot be provided to the County Health Department.

- Food vendors that are providing pre-packaged foods only, and/or hot dogs and hamburgers, may not need an inspection. This decision will be made on a case by case basis. Sanitary Food handling Practices handout will be provided to that vendor
- The Health Department reserves the right to inspect any food vendor based upon the types of foods being offered and/or the operator.

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