

**VENDOR EXHIBITOR APPLICATION/CONTRACT**  
**Irish American Association of Northwest Jersey (IAANJ)**  
**Annual Feis 2011- September 11, 2011**

**Terms of Participation**

**In General:**

All products or items will be sold from contracted space/s only.

**No Vendors will be guaranteed an exclusive on any product or type of products.**

**Insurance:**

Food vendors must provide IAANJ Vendor Coordinator with a certificate of current products liability and general liability and compensation insurance.

Products and general liability shall have policy limits of not less than \$1,000,000.00 and shall name as named insured IAANJ.

**Board of Health:**

Food vendors must pay a fee to the Frankford Township Board of Health to set up a the Fair grounds. The forms you need are attached. You must do this on your own.

They will check and shut you down if you haven't filed. Please send a copy of the application for IAANJ's records.

**Payment of Booth Fees**

Payment is due upon submittal of application. Booths are first come first served.

For the best selection of booths, inside or out, please register early.

**Hours/Set Up Times:**

Vendors will have exhibit area in order prior to festival opening time of 8:30 AM.

Vendors may begin set up on Saturday September 11, 2010 if arranged ahead of time.

**Vendors will not break down exhibit until closing- UNLESS pre arranged.**

Vendors will be open from event opening time to closing regardless of weather.

Any deviation from posted hours shall be approved by IAANJ principals only.

**Booth Space= 14' x 14' each approx unless otherwise arranged.**

Custom booth sizes are available upon arrangement with the Vendor Coordinator.

All items must be neatly displayed and within the booth boundaries as marked.

All vendors must supply their own tables and displays.

Outside vendors must supply their own tent. You are responsible to secure your own structure to withstand wind and weather.

The company name must be prominently displayed in your booth at all times.

**Decorations:**

Vendors shall be responsible for furnishing all decorations, materials and attractive signs for exhibiting products.

All displays will be free standing. Tables will be covered neatly and attractively.

Space will be returned to the condition in which is was found prior to the event.

**Cancellations:**

Before 30 days from Feis date- full refund.

30 days from Feis date- all fees returned except for \$50 for processing.

If within 1 week (7 calendar days) from Feis date- no refunds.

In any case that the IAANJ has to cancel the Feis, a full refund will be given.

**Electricity- see the attached form from the Sussex County Fairgrounds on electricity.**

Electricity will be provided as household current to each booth.

Food vendors that need higher amounts, please indicate your needs on page 1.

No hot plates or other cooking will be permitted anywhere except in the food vendor area.

**Vehicles:**

All vehicles must be removed from the event grounds by 8:00.

No vehicle will be allowed back on the grounds until closing...unless pre arranged

**Pets:**

No pets are allowed on the Feis grounds during the event. This will be strictly enforced.